



# Slated Row Parent/Carer Information Pack

2024/25

Interim Headteacher: Miss Zoë Baines

SLATED ROW SCHOOL | THE ASPIRE FEDERATION, MILTON KEYNES

Dear Parents/Carers,

I am very pleased to be welcoming you to the Slated Row School community. A strength of our school is our partnerships with our parents/carers and the wider community. Each of our students is treated as an individual and all are encouraged to reach their full potential in a kind, caring and supportive environment.

This can only come about when we all join together as a community, with positive aims and a shared purpose. Slated Row School staff are an experienced and dedicated group, who work to ensure that our students' experience at Slated Row is positive and happy throughout their school journey.

We hope that you, through your interest, personal involvement and cooperation, will come to feel very much part of our school community. We look forward to working with you during the course of your relationship with our school and encourage you to become actively involved in all aspects of your child's education.

At Slated Row, we promote an environment where students learn to take responsibility for their actions, respect and value diversity, and see themselves as someone who will contribute to our society beyond Slated Row.

On behalf of the school staff, I would like to share this booklet with you, which outlines all the relevant information for a smooth start. Education is a partnership between home and school and, to that end, parents/carers are very welcome to participate in all aspects of school life.

Further information can be found on the school website.

Kind regards



A handwritten signature in black ink, which appears to read 'Z. Baines'.

**Miss Zoë Baines**

**Interim Headteacher**

## Forms and Agreements

You will receive a pack with all of the forms needed. These include Admission Forms, GDPR Consent, Food Allergy Forms, Therapy Consent and Safeguarding Forms,

Please note that these forms are **ESSENTIAL** information.



## Ethos & Vision


Slated Row is a school built on '**Hope, Dignity and Respect**', where everybody is valued and treated as an individual. We believe that everyone has the right to success and for that success to be celebrated. We have a professional approach to education, whilst keeping a family feel. Our school community is built on restorative principles which encourage good behaviour and a positive attitude to learning.

Our vision at Slated Row is to offer the best educational opportunities in a friendly, safe and stimulating environment, where happiness is encouraged. We aim to put everyone at the centre of their own learning journey which will help them to reach their full potential and prepare them for life beyond Slated Row.

## Meet Our Leadership Team

Along with the Headteacher, Miss Zoe Baines, the Senior Leadership Team (SLT) consists of:



Mr Jonny Austin Deputy Headteacher	Mrs Dorrie Mutch Assistant Headteacher (Kents Hill Campus)	Miss Shelley Hadden Assistant Headteacher (Wolverton Campus)	Mr Luke Colvin Assistant Headteacher (Wolverton Campus)	Mrs Alison Head Head TA Associate SLT
				

## The School Day & Dates

Our school hours (total 30 hours 50 minutes a week) are:

- 8:50 am - Start of the day for students
- 12:30 to 1:30 pm - Lunch break
- 3.00 pm - End of the school day

	Open on the morning of ...	Close on the afternoon of ...
Autumn 2024	Thursday 5th September	Friday 25th October
	Monday 4th November	Friday 20th December
Spring 2025	Tuesday 7th January	Friday 14th February
	Monday 24th February	Friday 4th April
Summer 2025	Tuesday 22nd April	Friday 23rd May
	Monday 2nd June	Monday 21st July
	Staff Training Day - Closed to Students Monday 4th July	

## Class Organisation

The table below shows the organisation of the school's classes. The school is divided into five phases. There is some flexibility when appropriate for students moving into different Key Stages as always this is personalised to the student.

All our classes are mixed year groups within each Key Stage. Students are placed in classes according to their specific learning needs, which we call our Learning Pathways. Each class follows the same curriculum, however, the delivery and classroom environment will differ to reflect these learning pathways.

Across both Campuses we have three learning pathways, Structured, Sensory and Scaffolded .

## Our Pathways

Our pathways identify the environment and approaches to learning which match the needs of our students.

**Structured Pathway:** Very highly structured environment including workstations and designated curriculum areas within the classroom to minimise transitions. Priority on requesting and responding to emotional regulation activities to increase engagement. High ratios of staff and limited number of peers maximum 6.

**Sensory Pathway :** Structured environment including workstations and access to designated curriculum areas. Sensory approach to support communication, motivation and engagement. Using

colourful semantics to promote communication and extend their range of word combinations. High ratios of staff with maximum class size of 8.

Scaffolded Pathway: Whole class approach to teaching within a more 'mainstream' classroom environment. Uses conversation skills including balancing turns to collaborate with peers. Priority focus on their social understanding, self-awareness and self-esteem. Maximum class sizes of 12.

Class	Pathway	Year Groups	Campus
<b>Lower School</b>			
Elephants	Scaffolded / Sensory	R - 3	Wolverton
Zebras	Structured	R - 3	Wolverton
Giraffes	Sensory	R - 3	Wolverton

Class	Pathway	Year Groups	Campus
<b>Middle School</b>			
Maples	Scaffolded	4 - 6	Wolverton
Oaks	Structured	4 - 6	Wolverton
Cherries	Sensory	4 - 6	Wolverton
Palms	Sensory	4 - 6	Wolverton
Willows	Scaffolded	4 - 6	Wolverton

Class	Pathway	Year Groups	Campus
<b>Key Stage 3</b>			
Adventurers	Sensory	7 - 9	Wolverton
Voyagers	Sensory	7 - 9	Wolverton
Explorers	Structured	7 - 9	Wolverton
Navigators	Scaffolded	7 - 9	Wolverton
Researchers	Scaffolded	7 - 9	Wolverton
Challengers	Scaffolded	7 - 9	Wolverton
Experimenters	Scaffolded	7 - 9	Wolverton

Class	Pathway	Year Groups	Campus
<b>Key Stage 4</b>			
Venus	Structured	10 -11	Kents Hill
Sun	Sensory	10 -11	Kents Hill
Mars	Scaffolded	10 -11	Kents Hill
Earth	Scaffolded	10 -11	Kents Hill

Class	Pathway	Year Groups	Campus
<b>Key Stage 5</b>			
Saturn	Structured	12 - 14	Kents Hill
Mercury	Sensory	12 - 14	Kents Hill
Jupiter	Sensory	13 - 14	Kents Hill
Pluto	Scaffolded	12 - 14	Kents Hill
Moon	Scaffolded	12 - 14	Kents Hill
Neptune	Scaffolded	14	Kents Hill

## Pathway Leaders

Each Pathway has a Leader who is responsible for ensuring all systems, communications and the daily running of the Pathway takes place.

				
Mrs Maynard	Mrs Brown	Mrs Mander	Miss Stiles	Mrs Kavanagh
Lower School	Middle School	Key Stage 3	KS4 & P16	KS4 & P16
Pathway Leader	Pathway Leader	Sensory, Structured & Scaffolded Pathway Leader	Sensory & Structured Pathways Leader	Scaffolded Pathway Leader

## SRS Curriculum

The school has developed a curriculum adapting the National Curriculum for our students. This is used to produce our own long term plans and progression documents, or in selecting the examination units to be followed by our older students.



All pupils at Slated Row School have Education, Health and Care Plans. These are used to ensure the pupils are kept at the centre of their learning.

To ensure we meet the learning needs of all our students our curriculum is designed into learning routes.

The Early Years Foundation Stage (EYFS) has a one year programme for pupils in Reception. The curriculum from Year 1 on has been constructed with routes to ensure that the curriculum is relevant to students and the level at which they are working at. The routes are:

**Key Route:** The Semi-Formal Route is followed by students in classes that have a lower starting point on the SRS Curriculum. These are usually following a highly structured approach to learning. Generally these are our students in our Sensory and Structured classes.

**Accelerated Route:** The Formal Route is for those with higher starting points within the SRS Curriculum and are usually following a more traditional approach to learning. Generally these are our students in Scaffold classes.

## Communication

Slated Row values its strong partnership with parents/carers. These positive links start before you join the school and continue throughout your child's time at SRS.



Parental/Carer involvement is welcomed at any time and we really value your input. It is essential that we hold up to date emergency contact details. If you have any changes, or you have not received this form, please contact the school office. Communication may be via:

- Home/School Diary (planner)
- Letters are sent to emails
- Telephone 01908 316017
- Email [administration@slatedrow.com](mailto:administration@slatedrow.com)
- 'News' and information on the website [www.slatedrowschool.com](http://www.slatedrowschool.com)
- Student absences from school Email: [studentabsence@slatedrow.com](mailto:studentabsence@slatedrow.com)
- Meetings when required. Please arrange with the office or class staff

## Meetings at school:

- Parents' Evenings (Autumn & Spring)
- Reviews of Education, Health & Care Plans



## Support and social events at school for the family:

- Coffee mornings or afternoons
- Communication workshops, including Signing.

## Events:

All school events are listed in advance on the school website calendar, with letters being sent home closer to the time of the event.

- Celebration Assemblies (each term)
- Sports Days
- Drama performances and shows
- Stay & Play sessions
- Seasonal School fetes
- Coffee Mornings





## Up-to-date contact details.

Emergency school closures are communicated to parents via the school website or through Eduspot text or email, where possible. Information on school closures due to snow and severe weather can be found on the Milton Keynes school closures website.

## Lost Property



Children's belongings and items of clothing should be labelled clearly with the child's name. Cloth iron on /sewed on labels are preferable and easier to read. Please ensure that you regularly check the labels on your child's clothing in case they have brought another student's item home. Contact class staff in the first instance if clothing or items have been lost or misplaced.

## Other Key Contacts in School



**The Office Team** are situated at the front of school and can deal with many of your queries or give information regarding the school. Please email [administration@slatedrow.com](mailto:administration@slatedrow.com) with any queries you may have.

**The Therapy & Wellbeing Teams** work across the school, ensuring the communication needs of all students are met. The work is not necessarily 1:1 from a therapist, as often it is best to complete targeted or general work within the classroom. More information can be found on the school website.

## Enterprise Hub

The Enterprise Hub aims to provide Post 16 students with practical skills, within a work environment. During their Enterprise Hub sessions, the students work as a business, making products they sell in our local shops, looking into aspects of product design, sales and customer service.



In September we will be opening up our School Shop which you can access from the carpark, where students will be happy to sell you the products they have made. We will also be providing second hand uniforms, which you can come and pick up for your child and if you would like to make a small donation we would be very appreciative however this is not necessary.

Alongside our shop we will be opening up our Coffee Hub which will be in the car park, here students will be making a small range of coffees and teas and you can also buy cakes, our Coffee Hub will be placed next to our Garden Hub where you will be able to purchase hanging baskets and any fruit and vegetables we will be growing at the time.



We are very excited about the future of Enterprise Hub and look forward to these developments and the opportunities it will give our students to practise their work skills with support before they enter the world of work.

## Attendance

Your support in ensuring good attendance at school is very much appreciated. It is essential that all students attend on a regular basis. If your child cannot attend school due to illness, please contact the school office on the morning of the absence by phone on 01908 316017 or email [studentabsence@slatedrow.com](mailto:studentabsence@slatedrow.com)

Please inform the office if your child is ill or has an appointment. All absences must also be confirmed in writing, even if you have left a message on the absence telephone line. Please email letters to [administration@slatedrow.com](mailto:administration@slatedrow.com)

We kindly request that parents do not take students on holiday during term times. As a school, we cannot authorise holidays in term time.



## Illness

Unfortunately sickness bugs spread around school, impacting large numbers of students. For this reason, if your child has a sickness or an upset stomach, it is our policy that your child does not return to school for 48 hours after the last occurrence (as recommended by the NHS).

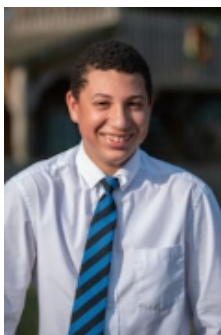
For other illnesses, the length of time will vary depending on the nature of the illness. We are happy to seek medical advice if required. Where a child has seen a doctor, guidance will be taken from the doctor/consultant.

## School Uniform

A uniform helps give a feeling of community and belonging. If you are worried about the uniform, please contact the school. The uniform was very much the idea and design of the students.

All students are expected to wear the Slated Row uniform (please see the Uniform Policy which is in your pack). The uniforms vary for Primary, Secondary and Sixth Form, including PE Kits. However, we do support any sensory needs regarding the uniform of our students.

**Uniforms can be purchased from Maisies in Church Street, Wolverton. We also stock preloved uniforms in our Enterprise Hub.**



## Food at Slated Row



Hot meals are available at school, at a cost of £2.70 per day. If you are entitled to free school lunches, you will need to complete an online application. The link is: <https://www.cloudforedu.org.uk/ofsm/sims>

Hot meals **MUST** be ordered through the Eduspot School Money system, **one week in advance**.

**Please ensure that you order your child's lunches in readiness for when they return to school after any half term break, otherwise you must supply a packed lunch even if your child is entitled to free school meals.**

If you would like advice about school dinners or healthy packed lunches, please contact the Catering Managers, Sandra Haynes (Wolverton) or Tomasz Skorek (Kents Hill), through the school office.

If you prefer, packed lunches can be brought to school by your child. Please note:

- We are a **NUT & PEA FREE** school; please ensure that the following products are not sent into school. This includes anything from the bean family (legumes, peas, lentils, chickpeas and peanuts) due to several children having extreme allergies.

To ensure that the children and young people are encouraged to try healthy foods, Parents can, if they choose, send in a further snack, however this must be from the list below:

- Rice cakes
- Fruit based snack
- Vegetables
- Breadsticks
- Dried fruit

We would request that parents/carers do not send in any of the following:

- Crisps
- Chocolate
- Sweets
- **Anything** containing **nuts**
- **Anything** containing **peas**
- **Anything** containing **beans (including legumes, lentils & chickpeas)**

We are asking for a voluntary contribution of £25 per term from parents, to allow their child's class to purchase food for both daily snack times and Food Technology ingredients. No student will be excluded from either snack time or Food Technology sessions. A reminder letter is sent out termly, however we are happy to receive this as an annual contribution of £75 . Payment can be made through our 'School Money' system.

## Medical Arrangements



Many students at Slated Row have medical needs. We have an allocated member of staff to lead on medical arrangements for students, Caroline Dolphin.

ALL medicine given by staff at Slated Row School must (as advised by the NHS Primary Care Trust):

- Come into school in its original box;
- be for your child, with a Doctor's surgery label, with dosage;
- include a medical consent form completed and returned.

To ensure procedures are current, the following is in place:

- All medication, except emergency medications that require a care plan, will be sent home at the end of each term.
- Prescription medication should be brought back into school at the beginning of the term, with a new medical form signed.
- All medication will require a prescription label with the chemist named on it.

We apologise for any inconvenience, but as a school, we must follow guidelines to ensure your child receives the best care. We will call if we feel unable to administer any medicines.



## Travel Arrangements

Some children are entitled to free school travel, under certain criteria. You must arrange this with the SEN Team at Milton Keynes Council (01908 253414).

Once allocated a place for transport, please direct all questions and queries to the Council Transport Department who can be contacted on 01908 252526 or email [HTST@milton-keynes.gov.uk](mailto:HTST@milton-keynes.gov.uk)

Unfortunately we are unable to deal with any travel queries in school.

## Parking

The car parks at both campuses are very limited. We would prefer parents do not bring their vehicles into our car parks due to the limited space and the number of students with supported travel arrangements. If you need to collect your child in person, please park in the neighbouring streets, observing the parking regulations. If parking in school, please adhere to the yellow hatched

non parking areas. Please do not enter the school car park before 8.50am and 3.00pm unless you have a prearranged agreement with a Senior member of staff.

### After School Club

We send out a booking form for After School Club each term. The cost is £7.50 per session, payable on School Money. Short break vouchers can also be used as payment. After school club is currently held two days per week at both campuses from 3.00pm - 4.30pm this is dependent upon uptake by parents/carers.

For queries, please contact the School Office.

### Breakfast Club

Bookings for the breakfast club can be made in advance on School Money. The cost is £3.00 per session and is open from 8.25am.



### Friends of Slated Row School

Friends of Slated Row School are the school's Parent Teacher Association. Their primary aim is to support families. They also raise funds for the school through events and grant applications. Further information is available on our website and the notice board in reception.

If you wish to become a member of the FOSRS, or can offer any help to them, please contact [friends@slatedrow.com](mailto:friends@slatedrow.com)



### Positive Behaviour Support

We all wish to promote positive behaviour and attitudes throughout the school and to reward, in a tangible way, students who aspire to and achieve good standards. We recognise that there are times when it can be difficult for students to remain regulated. On these occasions we look to see how we can best support students to regulate and achieve their full potential. We as a school take pride in the positive relationships we have with parents/carers and we work as a team to promote positive behaviour at all times. We use restorative principles by developing forms of communication in which staff:

- Build a sense of connection and belonging for all members of the school community

- Develop understanding and appreciation of differences and difficulties
- Participate actively in promoting social responsibility and building a school climate of mutual respect.



## Promoting Health & Well Being

We recognise the importance of both physical and mental health. We focus on the Wellbeing of all of our students. Students are given time to share their thoughts and feelings and are encouraged to understand how to treat themselves and others. We follow Positive Behaviour Support (PBS) approach.

We have a dedicated WellBeing Team for students struggling with relationships, engaging with learning or regulating their emotions. Our holistic approach, where all teams work closely together, enables our students to achieve their full potential.

The Wellbeing Team					
					
Mrs MacDonald HLTA Kents Hill	Mrs Callaghan HLTA Wolverton	Miss McCluskey Kents Hill	Miss Austin Kents Hill	Mrs Johnson Wolverton	Miss Williams Wolverton

Physical health and fitness is embedded in many areas of the curriculum. In addition, we have well attended lunch time clubs and students are encouraged to engage beyond school through visits to and from local sports groups and clubs. Students are given excellent opportunities to learn and play outside.

It is vital for our young people to learn about their emotions and social situations. All staff work on these skills throughout the day. Where needed, we use social stories, comic strips and further visual support.

## The Internet

The internet enables students to access a vast range of information for research and entertainment. They can explore thousands of libraries and databases, as well as exchange messages with other learners and teachers.

As part of the school's programme of learning, students may use the internet within their lessons. However they must agree to a set of rules that support safe use of the internet and may be refused the use of computers if they break these.

Students will only use the internet with staff permission. The school uses a filtering system from the Internet Service Provider.

Students need to have your permission to use the internet will sign to indicate that they accept school rules on this matter.



Sometimes we would like to publish images of students, as well as their work on our website. **Full names will not be used** alongside photographs in order to prevent identification of individual students. Within the forms in this pack there is a consent form and we will not use your child's photo unless we have a signed agreement.

## Policies

Policies are created to give us, as a school, procedures to follow to ensure we are fair and consistent. It ensures we follow the rules and in many cases the law. They help us to keep the high standards we want for your child.

Policies allow you as a parent to know how we will deal with situations or the way we approach different aspects of school life. They can also help prospective parents make decisions about coming to the school.

Key policies can be found on the website <https://sites.google.com/slatedrow.com/slatedrowschool>

## Our Governors

Moira Roskilly	Co Chair of Governors - Co-opted Governor
Chris Holmwood	Co Chair of Governors - LA Governor
Luke Colvin	Co-opted Governor
Beverley Sabey	Co-opted Governor
Nikki Slaughter	Co-opted Governor
Justin Tunley	Co-opted Governor
Sarah Cleaver	Co-opted Governor



Amanda Farr	Co-opted Governor
Namrati Kothari	Co-opted Governor
Stephen Wolters	Parent Governor
Cathy Mingo	Parent Governor
Natasha Sturton	Staff Governor

There is further information about our Governors on the [Aspire website](#).

If you are interested in being a governor please contact the school.

## And finally...

We want your child to be happy in our school and enjoy their time here. We hope this pack answers your questions, but should you have any more, please do not hesitate to ask us.

